

# Spridlington Parish Council

All communications to the Clerk:

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## Minutes of the meeting Spridlington Parish Council

Date & Time of Event	Venue
27 <sup>th</sup> September 2022, 7pm	Spridlington Village Hall

Present: Councillors Grant (Vice Chair), Cox and Morton and District Councillor Grimble.

AGENDA ITEMS		
	Before meeting starts there will be a 15 minute period for members of public to speak	
1	Apologies for Absence - To receive and accept apologies where valid reasons for absence have been given to the Clerk prior to the meeting.	Apologies had been received from Councillors Cowling and Marris.
2	To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests	There were no declarations of interest at this point of the meeting.
3	Minutes of meetings held on 6 <sup>th</sup> July 2022 and 24 <sup>th</sup> August 2022	These were read and signed as a true record.
4	Matters and actions arising from meetings of 06.07.22 and 24.08.22 and results <ul style="list-style-type: none"> <li>a) RAF Scampton</li> <li>b) 145096</li> <li>c) RAF Scampton</li> <li>d) Resignation of clerk</li> <li>e) Policies, standing orders and procedures</li> </ul>	<p>Councillor Cox attended meeting, feedback given, awaiting date for next meeting.</p> <p>Comments sent to WLDC</p> <p>Feedback sent to Scampton PC and request of confirmation date of next meeting.</p> <p>Deadline for Welton News documents is 15<sup>th</sup> of the month.</p> <p>KM &amp; DC had met and circulated email regarding documentation.</p>

<b>5</b>	Policing matters to include: a) Email from PCSO Law re reporting. (circulated to members)	No bi-monthly reports will be sent out by PCSO Law in the future. An area newsletter will be circulated. It was asked if website statistics could be brought to the meetings.
<b>6</b>	County and District matters to include:	Councillor Grimble had nothing to report, matters are running smoothly at WLDC.
<b>7</b>	Financial matters to include: a) Bench – WLDC Councillors Initiative Fund  b) Quotes regarding tree branch trimming and update on vehicle and tree surgeons.  c) LALC invoices totalling £418.66. 12820 £60.00 network day 12830 £180.00 website maintenance 12030 £76.66 subscription 12544 £102.00 annual training scheme	Form was in the process of being completed by Councillor Marris.  Two quotes had been received that were widely differing. After much discussion it was agreed to obtain another quote and clarify what equipment and safety requirements were required, along with risk assessments.  It was agreed and resolved to pay these invoices.
<b>8</b>	Planning Matters to include: a) 144340 – Planning application for change of use of field to residential curtilage and extension, alteration and change of use of existing private garage for holiday let. At: Ash Tree Cottage Faldingworth Road Spridlington Market Rasen LN8 2DF	Members had perused the application prior to the meeting. The following was sent to WLDC – <i>“Spridlington Parish Council query if there is a mapping error regarding the boundary line on the west side of the property on the site location plan, amended with proposed site layout, as it shows the red line deviating from the boundary line.”</i>
<b>9</b>	Highways matters to include:	Members mentioned that the pavements had been top coated with hot tar.
<b>10</b>	Clerks report to include: a) Website –	Currently there is 5 hours and 32 minutes left on the website management. Update website with the following – Update councillors, PC and clerk vacancy, NHP link, update agendas and minutes, publication of code of conduct and transparency code.

		There is some local business adverts that have not been authorised by SPC, request that these be removed.
<b>11</b>	Policies, procedures and standing orders update and moving forward	Members discussed this matter and agreed that a working party would suffice to work on the relevant documents. Councillor Morton to arrange a working party meeting.
<b>12</b>	Defibrillator (request from a parishioner)	Members discussed this briefly, clerk to provide some rough costs to Councillor Morton. It was agreed that engagement with the community via a leaflet drop could be a first step.
<b>13</b>	Replacement Clerk including purchase of equipment (see email from Councillor Morton, circulated 12 <sup>th</sup> Sept)	Councillor Morton has a potential temporary clerk. Members discussed the hourly rate and travel expenses. Members also discussed IT equipment. It was resolved that Councillor Morton would obtain quotes for hardware, software and subscriptions. It was proposed that Helen Pitman be approached as a temporary clerk. To be put on the next agenda.
<b>14</b>	Councillors' Reports: Councillors' reports and items for inclusion on the next agenda: Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i> a) RAF Scampton	RAF Scampton – a decision to be made by WLDC by 15.12.22. Members discussed what the priorities of the site are.
<b>15</b>	Date and time for next meeting 09.11.22, 7pm in Spridlington Village Hall.	As agreed.

The meeting closed at 9.10pm.

Chair .....

Date .....