

**SPRIDLINGTON PARISH COUNCIL****Minutes of the Annual Meeting of the Parish Council held  
on 14/5/2024 at the Village Hall**

**Present:-** Cllr M. Marris (Chairman), Cllr K.Morton, Cllr D Cox.

**In attendance:** Helen Pitman (Clerk)

**Visitors:** None.

- 1. Election of Chairman:-** M. Marris. Proposed Cllr Morton. Seconded, D. Cox. Accepted.
- 2. Apologies for absence and reasons given:-** None
- 3. Co-option of councillor:** No persons identified for co-option. Vacancies remain.
- 4. To receive declarations of interest in accordance with the 2011 Localism Act:-** None.
- 5. Notes of meeting held on 12<sup>th</sup> March to be approved as minutes:-**  
The minutes were signed as a true record.
- 6. To elect a vice chair:-** K. Morton. Proposed, Cllr Cox. Seconded, Cllr Marris. Accepted.
- 7. Chair and councils comments:-** Chairman has moved the bench as agreed at the last meeting. A portrait of King Charles has been hung in the Village Hall as the venue for parish council meetings.
- 8. Clerk's report on matters outstanding:-**
  - a) Clerk's appraisal:** Completed before meeting.
  - b) Website Management Service:-** Service will now be a rolling programme. Council has 5hrs 40mins left so will look to purchase additional hours later in the year. Council agreed for Lincs Alerts to be uploaded to website. Cllr Morton to implement.
  - c) Code of Conduct training:-** Cllrs Morton and Cox to attend.
- 9. Planning matters:-** None. Cllr Cox informed council there has been no update following the extraordinary meeting of West Lindsey DC on 25<sup>th</sup> April to discuss RAF Scampton.
- 10. Correspondence:-** Circulated.
- 11. Financial matters:-** Council resolved to pay: H. Pitman £324.20; Glendale £180.59 Community Infrastructure Levy (CIL) of £170.52 received. To be earmarked together with remainder received last year for future maintenance costs of defibrillator.  
To approve Annual Return for year ended 31 March 2024
  - a) Execute Annual Governance Statement: Executed
  - b) To approve Statement of Accounts: Approved.
  - c) Execute Certificate of Exemption: Executed.
  - d) Execute review if internal audit: Executed.
- 12. Renewal of insurance policy and review inventory of assets:-** Clerk advised council she is awaiting receipt of the renewal figure Council resolved to renew with Zurich when received. Clerk to investigate whether land owned by council should be added to asset register.
- 13. To review standing orders and financial regulations:-** Standing orders to stand. Financial Regulations revised in May 2024. Cllrs Morton and Cox to review.
- 14. To adopt financial risk assessment:-** Adopted.
- 15. Reports from outside bodies:-** Police report circulated. No other reports received.

- 16. Update on treeworks on Owmbly Road:-** The chairman and a resident have trimmed the excess growth. LCC has inspected the health of the trees. Council awaiting response and also information on who trees belong to.
  
  - 17. To discuss speeding initiatives:-** Cllr Morton had prepared an update which she circulated to council prior to meeting. Based on stats from enforcement activity and lack of response/attendance at meeting from parishioners, council agreed to join the CSW scheme to purchase six passive, high viz signs at a cost of £50.
  
  - 18. Items of information to be noted and if necessary to be dealt with at the next meeting:-** Grants policy; new planters; financial regs.
- There being no other business the meeting closed at 8.25pm.**

**Date.....**

**Signed..... (Chairman)**